

## You can select any of the courses offered below individually, or combine them to get package pricing

### Individual Courses:

#### Introduction and Understanding Legislation (Includes Roles and Responsibilities)

Explain the legislative purpose of the Act, Regulation & Code; the intent, interpretation and application. Designed to give participants an understanding the structure of Alberta's Occupational Health and Safety legislation while focussing on due diligence. Participants will learn to successfully locate information from the many resources by completing individual exercises and participating in group work. Each participant will be given the appropriate internet links to access OHS legislation, bulletins etc.

**4 Hours Classroom Consolidation test and certificate of completion Instructor Kevin Stanger or Angela Peabody**

**\$200.00**

#### Hazard Identification and Assessment

Hazard assessments are the foundation components of a health and safety management system and are critical to proactively assess all jobs and subsequent tasks to identify the hazards, existing and potential, that exist at the work site. We train personnel in the process of how to identify, evaluate and control the existing and potential hazards at the work site for both formal and site-specific hazard assessments. Involvement at all levels within the organization is important, will ensure both management and workers are aware of the hazards that may or may not have otherwise been noticed until an incident occurred. Hazard assessments are also part of the Occupational Health and Safety Legislation, OHS Code Part 2.

**4 Hours Classroom Consolidation test and certificate of completion Instructor Kevin Stanger or Angela Peabody**

**\$200.00**

#### Hazard Control

Once the hazard assessments are completed, the next step is the implementation of control measures to eliminate or reduce the risk of harm to workers. This part of an OHS system is also covered under Occupational Health and Safety legislation, which requires employers to take all reasonable steps to eliminate or control identified hazards to make the workplace safer.

**4 Hours Classroom Consolidation test and certificate of completion Instructor Kevin Stanger or Angela Peabody**

**\$200.00**

## Work Site Inspections

How an ongoing programme for conducting work site inspections will:

- Proactively identify potential hazards that may not have been previously noted,
- Confirm the effectiveness of controls already in place, and
- Demonstrate commitment to health and safety.
- Practical exercises inspective worksites.
- Completion of an inspection report and follow up actions.

**4 Hours Classroom Consolidation test and certificate of completion Instructor Kevin Stanger or Angela Peabody**

**\$200.00**

## Worker Competency and Training

Worker training is key, employers must communicate with workers, so they understand that health and safety is considered an important part of the work process, and they are aware of how to do their jobs safely. Well trained and competent workers not only perform their jobs safely, they are more productive. The legislation requires a worker to be trained and the employer has a responsibility to ensure the worker is competent to perform the task. How to effectively assess training and experience to meet competency. Tools and methods to achieve this.

**4 Hours Classroom Consolidation test and certificate of completion Instructor Kevin Stanger or Angela Peabody**

**\$200.00**

## Initial Incident Reporting and Investigation

If an unplanned, unwanted event does occur on the work site, it must be investigated so that steps can be taken to reduce the likelihood that the same incident will happen again. The importance of reporting all incidents, including near misses, should be reflected in a formal policy and procedure to which workers must be trained. Basic investigation techniques and report completion.

**4 Hours Classroom Consolidation test and certificate of completion Instructor Kevin Stanger or Angela Peabody**

**\$200.00**

## Incident Reporting and Investigation for Leaders

If an unplanned, unwanted event does occur on the work site, it must be investigated so that steps can be taken to reduce the likelihood that the same incident will happen again. The importance of reporting all incidents, including near misses, should be reflected in a formal policy and procedure to which workers must be trained. This course includes the initial reporting and investigation module however, the focus is using the evidence, identifying the root and secondary causes and developing solutions to prevent repetition.

**8 Hours Classroom Consolidation test and certificate of completion Instructor Kevin Stanger or Angela Peabody**

**\$400.00**

## Emergency Response Planning-Development

A serious emergency (such as an explosion, fire, or flood) could seriously affect the operation of a business and put the health, safety, and livelihood of many employees in jeopardy. The best Health and Safety Management System cannot protect your company from all natural or unexpected disasters; however, having a good Emergency Response Plan (ERP) in place can reduce the severity and risk of loss. The action taken in the first few minutes of an emergency is critical. Knowing what to do and who to contact can save lives and reduce costs if disaster should strike.

**4 Hours Classroom Consolidation test and certificate of completion Instructor Kevin Stanger or Angela Peabody**

**\$400.00**

## Program Administration-Overview

Program Administration ensures that all aspects of a Health and Safety Management System are recorded, tracked, and maintained. A record tracking system should be set up to allow for statistical analysis, and the identification of trends that may identify system areas in need of improvement. Examples of records that need to be maintained include:

- employee training records
- work site inspection records
- incident investigation reports
- preventative maintenance records
- health and safety meeting minutes
- Health and safety program records

**4 Hours Classroom Consolidation test and certificate of completion Instructor Kevin Stanger or Angela Peabody**

**\$200.00**

## Joint Workplace Health and Safety Committee Training (Effective June 1, 2018 must be trained and competent.(Please note: JWHSC members are required to have 2 days training every year)

Our 1-day JWHSC training to meets the model Alberta is adopting. It includes:

- Legislation overview.
- Inspecting the worksite for hazards.
- Assisting employers respond to workers health and safety concerns.
- Assist in resolving unsafe refusals.
- Help in develop health and safety policies and safe work procedures.
- Helping with new employee health and safety orientation.

**8 Hours Classroom Consolidation test and certificate of completion Instructor Kevin Stanger or Angela Peabody**

**\$400.00**

## Assessing and Working at Height

Understand the intent, interpretation and application of Part 9 of the Alberta OHS Code Fall Protection:

Includes:

General Protection- Roles & Responsibilities

Hierarchy of Fall Protection: Identifying options such as aerial platforms, scaffold etc.

Developing a fall protection plan

Developing a rescue plan

Validating competency

Equipment & Maintenance – Harness, shock absorbers, lanyard selection, connectors, carabiners, snap hooks, fall arrestors, self-retracting devices

Donning a harness and comfort test

Fall, swing calculations and assessment

Arresting force

Confirming rating on fixed anchor points

Control zones

Consolidation exercise and test

**8 Hours Classroom Consolidation test and certificate of completion Instructor Kevin Stanger or Angela Peabody**

**\$400.00**

## Pre-Contract Assessment

Identifying, developing and implementing a pre-contract assessment program that will provide Health & Safety important to accurately quote costs arising from additional Health & Safety requirements such as but not limited to:

Equipment

PPE/RPE

Permits

**8 Hours Classroom Consolidation test and certificate of completion Instructor Kevin Stanger or Angela Peabody**

**\$400.00**

## See our Pre Selected packages which include multiple related courses all combined together

### Packages:

#### **HSE Management- Managers & Supervisors (includes Bill 30 revisions).**

24 Hours Classroom Consolidation test and certificate of completion Instructor Kevin Stanger or Angela Peabody

An operationally focussed training course, offered through blended training and modules that can be scheduled within your working schedule

Legislation: Understanding and applying the Intent, Interpretation & Application.

Roles and Responsibilities: Managers, supervisors, workers, contractors and suppliers.

Understanding business continuity.

Safety culture.

Hazard Identification & control.

SOP identification, development & creation.

Inspections, purpose and value of prevention to reduce loss.

Incident Investigation from incident, response and root and secondary causes.

How to identify opportunities for improvement, develop and implement.

The importance of records and statistics to meet “due diligence”.

Preventative Maintenance.

Injury Management (RTW).

Identifying training, selection and meeting competency.

Emergency Response identification, development and implementation.

**24 Hours Classroom Consolidation test and certificate of completion Instructor Kevin Stanger or Angela Peabody**

**\$1200.00**

## **EHSpro Package 2 (Worker HSE Training) (22 hours training):**

### Includes:

Legislation: Understanding and applying the Intent, Interpretation & Application Workers rights and obligations).

Roles and Responsibilities: Managers, supervisors, workers, contractors and suppliers (where workers fit within the organization and the important safety role they have).

Safety Culture (How is safety encouraged, perceived and/or what newcomers to Canada can expect).

Hazard Identification & control.

SOP interpretation & application.

Inspections, purpose and value of prevention to reduce loss.

PPE selection, care and use.

Incident Investigation from incident, response and root and secondary causes.

The importance of records and statistics to meet “due diligence”.

Preventative Maintenance (the impact on not performing maintenance).

Emergency Response (Workers role in prevention and response).

**22 Hours Classroom Consolidation test and certificate of completion Instructor Kevin Stanger or Angela Peabody**

**\$1100.00**

## **EHSpro Package 3:**

Custom built packages based on the courses you need for your business, all bundled together to leverage savings for your business.

**1 - 24 Hours Classroom Consolidation test and certificate of completion Instructor Kevin Stanger or Angela Peabody**

**\$200 - \$1200.00**